



# West Palm Beach Housing Authority

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3700 Georgia Ave • West Palm Beach, FL 33405 • (561) 655-3582 • Fax (561) 655-4381

March 17, 2020

Dear Landlord

Thank you for your participation in the Housing Choice Voucher (Section 8) Program. This notice is to inform you of the continued efforts that the West Palm Housing Authority (WPBHA) will take to ensure that you continue to receive your monthly **Housing Assistance Payments** in a timely matter as we adapt to the CORONAVIRUS (COVID 19) protocols.

- ***Effective immediately the West Palm Housing Authority will no longer be conducting in- person business with the public until further notice.***
- ***Monthly Housing Assistance Payments will continue to be processed and paid between the 1<sup>st</sup> and the 5<sup>th</sup> of each month***
- ***Housing Specialists will continue to be available via email or phone. Please use [info@wpbha.org](mailto:info@wpbha.org) to contact our staff. Please put the name of the person you wish to contact in the subject line .***
- ***Inspectors will continue to conduct annual inspections to ensure the safety of our families. Inspections can be canceled if the family does not feel comfortable with the inspector entering their home.***
- ***Landlords may submit documents via email or fax to ensure payments are processed in a timely manner.***

Please know your participation as Landlords in the Housing Choice Voucher Program is very important to us. We ask your continued patience as we adjust to this new work environment.

Sincerely

Laurel Robinson  
Executive Director